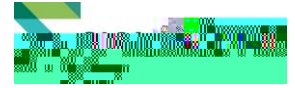




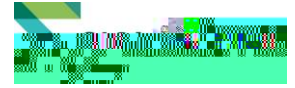
Admissions Policy  
2024-2025







- 3.3 Where entry is deferred, the school/academy will hold the place for that child and not offer it to another child. The parent would not, however, be able to defer entry beyond the beginning of the term after the child's fifth birthday, nor beyond the academic year for which the original application was accepted.
- 3.4 Parents can also request that their child attends part-time until the child reaches compulsory school age. Any parents interested in taking up a part-time place initially should contact the school/academy for further details as to what this might entail.
- 3.5 Where parents choose to defer entry, the school/academy may reasonably expect that the child would start at the beginning of a new academic term/half term.
- 3.6 Where a parent of a 'summer-born' child (1 April to 31 August) wishes their child to start school in the autumn term following their fifth birthday, they will need to apply for a place at the correct time for the normal admission round for the following academic year. An email or letter from the Headteacher must be sent to Essex County Council with the application. The email/letter from the Headteacher must give their view on the request for deferred entry. If this is not provided, the LA will be unable to process the request. Supporting evidence from relevant professionals working with the child and family stating why the child must be placed outside their normal age appropriate cohort must be submitted. The County Council will decide whether the application for a Reception place will be accepted or whether it will be treated as an application for a Year 1 place, the child's normal age appropriate cohort. If the application for a



Within each of the above criteria, proximity of the home to the Academy will be taken into consideration, with those living nearer being accorded the higher priority. (Straight-line distance between home and the Academy will be used as a tie breaker with those living closest to the Academy having highest priority.)<sup>5</sup>

## 5 In-year Applications

5.1 All applications received will be considered in line with the Essex Fair Access Protocol.

