# Admissions Policy 2025-26

member must be a 'direct employee'.  This includes any member of staff (teaching or non-teaching) with two years' continuous employment with the Academy. Staff contracted in to provide services to the Academy do not count as 'direct employees'. For the purposes of this criterion, 'children of staff' is taken to include a son, daughter or step-son/daughter, or child who is ad

- Where a parent has not responded to the offer of a place, even after chasing;
- Where fraudulent or intentionally misleading information is used as part of the application; or
- Where the offer has been made in error.

Parents and prospective students are very welcome to visit the Academy at any time; however, this is not an offer of a placement. Please telephone the Academy to make an appointment.

## 8    Appeals

Where a child is not offered a place, the parent(s) will be entitled to an appeal against the decision to refuse admission. The letter of refusal will contain details of how to go about appealing the decision, including the deadline for lodging the appeal and who to contact. Parents must set out their grounds for appeal as part of their application. Where an appeal is successful, the Academy must admit the child.

## 9    Definitions

9.1    Late applications are applications for entry in a relevant age group which are submitted before the first day of the first term in the admission year but have not been made in time to enable the local authority to offer a place on National Offer Day.

9.2    A 'looked after child' is a child is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions, including those who have been in state care outside of England and ceased to be in state care as a result of being adopted. A 'previously looked after child' is a child that ceased to be looked after because they were adopted, became subject to a child arrangements' order or special guardianship order. This includes children who a