

ST. HELENA SCHOOL





St Helena School

Admission Arrangements for 2025/2026 for entry into Year Seven

1 Making an Application

- 1.1 The Sigma Trust 'the Trust' is the admissions authority for St Helena School, referred to as 'the Academy'. During the normal admissions round, Essex County Council operates the co-ordinated admissions scheme which includes the Academy. Parents wishing to apply for a place should submit applications online at www.essex.gov.uk/admissions and put the Academy down as a preference on the common application form.
- 1.2 The local authority will manage late applications¹ to the Academy.

2 Published Admissions Number (PAN)

- 2.1 St Helena School has a PAN of 200 for entry into Year 7 for 2025/26. If the number of applications exceeds the PAN, the oversubscription criteria (below) will be used to determine which applicants will be provided with a place.
- 2.2 All children who have an EHCP that name the Academy will be provided with a place.

3 Oversubscription Criteria

Where applications for admissions exceed the number of places available, the following criteria will be applied in the order set out below:

- 3.1 Looked after children and previously looked after children including those who have been in state care outside of England and ceased to be in state care as a result of being adopted.²
- 3.2 Children with a sibling attending the Academy who will still be on roll at the date of admission.³
- 3.3 Children who reside within the Priority Admission Area.⁴
- 3.4 Children who attend the following schools:

Bishop William Ward School
Kendall Primary School
North Primary School & Nursery
St George's New Town Junior School
Saint James' Primary School

